

**CITY OF SALINA**

**POSITION DESCRIPTION**

**CLASS TITLE:** Maintenance Worker II **GR:** I **FLSA:** NE **DATE:** 10/27/2016

**DEPARTMENT:** Public Works **DIVISION:** GS/Flood Control

**REPORTS TO:** Flood Control Foreman **APPROVED:** \_\_\_\_\_ **JOB CODE:** 4036

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**GENERAL DESCRIPTION:**

Under general supervision, performs a variety of skilled and semi-skilled tasks in the maintenance, construction and repair of public works; operates light and medium equipment, heavy duty trucks. Work varies, individual judgement within prescribed standards and procedures is required; may schedule own work within established guidelines.

**TYPICAL DUTIES:**

- Performs a variety of skilled and semi-skilled work in the operation, repair and maintenance of the levee system and ancillary flood control structures and facilities
- Operates and maintains light and medium equipment, including tandem dump trucks and miscellaneous construction equipment; loads and hauls equipment, sand, gravel, asphalt and other construction and maintenance materials; operates backhoes, front-end loaders, tractors, boom mowers, pull-behind mowers, and rollers
- Performs minor welding; services and maintains flood control sluice and flap gates and pumps; services and performs minor repairs to equipment
- Cleans, repairs and maintains ditches, flumes and drainage channels; maintains ponds, rip-rap and other areas; assists in hike and bike trail maintenance; applies pesticides, mows and trims trees, grass, weeds and shrubbery;
- Performs some concrete work and plumbing repairs; removes storm debris and snow; places barricades
- Applies rodent and other animal control procedures, including baiting and trapping moles, voles, and pocket gophers
- Works overtime as needed and other duties as assigned.

**SUPERVISION - RESPONSIBILITY FOR WORK OF OTHERS:**

May serve as lead worker.

**MINIMUM EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:**

Any combination of education and experience equivalent to completion of the high school plus two years of progressively responsible work in the construction, maintenance and repair of public facilities or similar activities; some positions may require a pesticide license; possession of a valid Kansas CDL Class B driver's license with air brakes and tanker endorsements.

**RESIDENCY REQUIREMENTS:**

This position has a 40 minute response time by way of the most direct route and within the posted speed limits; or must live within the city limits of Salina, Bennington, Minneapolis, McPherson, Solomon, Abilene, or Carneiro.

**ESSENTIAL JOB FUNCTIONS:**

Establish and maintain effective working relationships with fellow employees, officials and the public. (Daily)

ESSENTIAL JOB FUNCTIONS (cont.):

Operate both manual and automatic transmission vehicles. (Daily)

Apply and maintain knowledge of the current methods, equipment, materials and tools used to perform construction and maintenance tasks. (Daily)

Maintain and safely operate equipment. (Daily)

Assigned construction and maintenance tasks are performed and completed properly and efficiently. (Daily)

PHYSICAL DEMANDS OF ESSENTIAL JOB FUNCTIONS:

**Work Type:** Very Heavy, exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

**Climbing/Balancing:** Climb inclines, uneven surfaces, balance required

**Walking:** Extensive amount required

**Stooping/Bending:** Frequently

**Stand/Sit:** Sit about 25 percent of the time

**Reaching:** Frequent, overhead as well as horizontal

**Vision:** Adequate to perform essential job functions

**Color Vision:** Adequate to perform essential job functions

**Hearing:** Adequate to perform essential job functions

**Speech:** Occasionally express ideas and be understood

**Eye/Hand/Foot Coordination:** Sufficient to operate clutch operated vehicles, operate equipment at times using both feet and hands at the same time

**Manual Dexterity:** Sufficient to operate medium construction equipment and to handle mechanic's hand tools.

ESSENTIAL JOB FUNCTIONS/EXPOSURES:

**Inside/Outside:** Work outside

**Cold/Heat:** Adverse conditions possible

**Wet/Dry:** Adverse conditions possible

**Noise/Vibrations:** Heavy construction noise

**Hazards:** Exposure to traffic safety and construction areas

**Fumes/Dust/Odors:** Exposure to dust, possible exposure to pesticides

**Infections Diseases:** Low exposure

MENTAL REQUIREMENTS OF ESSENTIAL JOB FUNCTIONS:

Ability to read and comprehend technically-written material.

Ability to listen to and apply information and instructions.

Ability to understand mathematical concepts to include basic arithmetic.

Ability to work under some stressful conditions and meet deadlines.

MACHINES, TOOLS, EQUIPMENT AND WORK AIDS USED:

Pickup, dump trucks, salt spreaders, front loader, motor graders, tractors, mowers, tractor mowers, jackhammers, chain saws, pole saws, weed-eaters, pumps, vibrators, tamps, rollers, shovels, rakes, hoses and street brooms.

REMARKS:

The above position description is intended to describe the duties of an employee in general terms and does not necessarily describe all of his/her duties.